



STATE CONTRACTOR/SERVICE PROVIDER APPLICATION GUIDELINE

In accordance with Sokoto State Public Procurement and Public Private Partnership Law 2016;

1. Applicants obtain a free application form and a bank teller to register as a Contractor/Service Provider with the State Government from the Desk officer, Bureau for Public Procurement and Public Private Partnership, Block 6, Shehu Kangiwa Secretariat, Western Bye Pass, Sokoto or Download and fill out the application form from the Bureau's Website i.e www.bppppp.sk.gov.ng
2. Applicants make payment of a non – refundable fee (applicable to their contract category) into the State General Revenue Account No. **1228924240** domiciled with Zenith Bank. The categories are as follows;

S/NO	CATEGORY	MONETORY THRESHOLD	REGISRATION FEES
1	J	₦500,000 – 1,000,000	₦25,000
2	I	₦1,000,001 – 3000,000	₦35,000
3	H	₦3,000,001 – 10,000,000	₦70,000
4	G	₦10,000,001 -25,000,000	₦85,000
5	F	₦25,000,001 – 50,000,000	₦125,000
6	E	₦50,000,001 – 100,000,000	₦175,000
7	D	₦100,000,001 – 300,000,000	₦225,000
8	C	₦300,000,001 – 500,000,000	₦275,000
9	B	₦500,000,001 - 1,000,000,000	₦550,000
10	A	₦1,000,000,000 Above	₦1,000,000

3. Applicants will submit the filled form online or physically to the Desk Officer, Bureau for Public Procurement and Public Private Partnership, Block 6, Shehu Kangiwa Secretariat, Western Bye Pass, Sokoto with attached copies of the following documents;
 - (a) Company Profile
 - (b) Other Company Documents
 - (c) CAC (Corporate Affairs Commission) Registration
 - (d) Stamp Duty
 - (e) Tax clearance
 - (f) Evidence of Payment (Bank Teller or Remita E-invoice) of a non – refundable applicable fee into the State General Revenue AccountFilling and submission of the Application form can be done in Two (2) working days. Applicants are advised to have all their relevant documents ready before picking up the application form.
4. The Bureau reviews and verifies submitted Documents. The Review and Verification Process may take 48 hours from the submission date.
5. Once the Documents have been reviewed, the Desk officer will immediately notify the Applicant of the availability of the Certificate for collection or otherwise via Telephone or e-mail.
6. The certificate of Registration (or Denial as the case may be) as a Contractor/Service Provider to the Government of Sokoto State will be issued to the Applicant at the office of the Bureau for Public Procurement and Public Private Partnership, Block 6, Shehu Kangiwa Secretariat, Western Bye Pass, Sokoto.

Signed:

SUFYANU SA'IDU Esq.

[Secretary/ Legal Adviser]

Bureau for Public Procurement and Public Private Partnership, Sokoto State

8th December,2023